



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 78  
Series of 2023

AN ORDINANCE STRENGTHENING THE IMPLEMENTATION OF REPUBLIC ACT NO. 8972, OR THE "SOLO PARENTS WELFARE ACT", AS AMENDED BY REPUBLIC ACT NO. 11861, GRANTING ADDITIONAL BENEFITS TO SOLO PARENTS, ESTABLISHING THE POWERS AND FUNCTIONS OF THE SOLO PARENT UNIT UNDER THE CITY SOCIAL WELFARE AND DEVELOPMENT OFFICE, APPROPRIATING FUNDS THEREFOR, AND FOR OTHER PURPOSES

**Authors:** Councilors Maria Luisa "Angelu" M. De Leon and Marion Rosalio M. Martires

**Co-Authors:** Councilors Mark Gil M. Delos Santos and Raymund Francis S. Rustia

**WHEREAS**, Section 12, Article II of the 1987 Constitution declares it a policy of the State to promote the natural and primary right and duty of parents in the rearing of the youth for civic efficiency and the development of moral character;

**WHEREAS**, Section 1, Article XV of the 1987 Constitution provides that the State recognizes the Filipino family as the foundation of the nation and, accordingly, shall strengthen its solidarity and actively promote its total development;

**WHEREAS**, Section 458(5) of Republic Act (R.A.) No. 7160 or the Local Government Code, and analogously Section 10(e)(5) of R.A. No. 7829 or the Charter of the City of Pasig, grant upon the *Sangguniang Panlungsod* the power to approve ordinances necessary for efficient and effective delivery of basic services and facilities, including the provision of care and operation of centers and facilities for disadvantaged persons;

**WHEREAS**, Pasig City Ordinance No. 43, series of 2020, was enacted by the *Sangguniang Panlungsod* localizing the implementation of R.A. No. 8972 or the Solo Parents' Welfare Act and providing for expanded benefits for solo parents and their children residing in Pasig City, recognizing the significant role of solo parents in our society and acknowledging the difficulties of being one;

**WHEREAS**, R.A. No. 11861 or the Expanded Solo Parents Welfare Act amended R.A. No. 8972, notably expanding the definition of solo parents as well as the benefits that they may avail of, mandating the establishment of a Solo Parent Office in every city, and establishing a National Solo Parents Day and Week, among others;

**WHEREAS**, in addition to abiding with the directives of R.A. 8972, as amended, the City also recognizes the necessity of strengthening the Solo Parent Unit (SPU) created under the City Social Welfare and Development Office (CSWDO) pursuant to Pasig City Ordinance No. 74-2023;

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*Handwritten signature: Marion Rosalio M. Martires*

*Handwritten signature: Mark Gil M. Delos Santos*

*Handwritten signature: Raymund Francis S. Rustia*

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**WHEREAS**, the SPU, as the primary office in-charge of implementing laws and rules in favor of solo parents in Pasig City, shall ensure that solo parents are well-informed of their rights and privileges and that their needs are addressed effectively;

**NOW, THEREFORE, BE IT ORDAINED BY THE PASIG CITY COUNCIL IN REGULAR SESSION ASSEMBLED, THAT:**

**SECTION 1. SHORT TITLE.** – This Ordinance shall be known and cited as the "Pasig City Comprehensive Solo Parent Ordinance."

**ARTICLE I**  
**GENERAL PROVISIONS**

**SECTION 2. DEFINITION OF TERMS.** – The following terms used in this Ordinance shall mean as follows:

(a) *Act* refers to the Expanded Solo Parents Welfare Act (R.A. No. 8972, as amended by R.A. No. 11861);

(b) *Child minding center* refers to a facility or area within the workplace or in accessible locations to the solo parent or workplace of the guardian provided by the employer where the children of a solo parent employee aged seven (7) years old and below are habitually received for purposes of care and supervision during working hours;

(c) *Children or dependents* refer to those living with and dependent upon the solo parent for support who are unmarried, unemployed and twenty-two (22) years old or below, or those over twenty-two (22) years old but who are unable to fully take care or protect themselves from abuse, neglect, cruelty, exploitation, or discrimination because of a physical or mental disability or condition: *Provided*, That this definition shall only apply for purposes of availing the benefits under the Act or this Ordinance;

(d) *CSWDO* refers to the Pasig City Social Welfare and Development Office;

(e) *DSWD* refers to the Department of Social Welfare and Development;



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(f) *Flexible work schedule* refers to a work arrangement granted to a solo parent employee to vary the arrival and departure time in the workplace without affecting the core work hours as defined by the employer;

(g) *Parental care and support* refer to the acts of providing for the basic needs health care, mental and physical safety, emotional support and formation of the personality of the child;

(h) *Parental leave* refers to leave benefits granted to a solo parent to enable the performance of parental duties and responsibilities where physical presence is required or beneficial to the child;

(i) *Spouse* refers to a husband or wife by virtue of a valid marriage or a partner in a common-law relationship as defined under Article 147 of Executive Order No. 209, otherwise known as 'The Family Code of the Philippines';

(j) *SPIC* refers to the Solo Parent Identification Card to be issued by the Pasig City Solo Parent Office to registered solo parents; and

(k) *SPU* refers to the Pasig City Solo Parent Unit under the Pasig CSWDO.

**SECTION 3. CATEGORIES OF SOLO PARENTS.** — The categories of solo parents as defined under Sec. 4 of the Act shall be applied in the implementation of this Ordinance:

**ARTICLE II**  
**BENEFITS AND PRIVILEGES OF SOLO PARENTS**

**SECTION 4. COMPREHENSIVE PACKAGE OF SOCIAL PROTECTION SERVICES.** — The City Government shall ensure that the comprehensive package of social protection services for solo parents and their families developed pursuant to Sec. 5 of the Act is implemented.

**SECTION 5. CASH SUBSIDY.** — Pursuant to Sec. 15(a) of the Act, a monthly cash subsidy of One Thousand Pesos (P1,000.00) per month per solo parent who is earning a minimum wage and below, shall be allocated by the City Government in accordance with Section 17(b)(2)(iv) of the Local Government Code: *Provided*, That the solo parent under this section is not a recipient of any other cash assistance or subsidy from any other government programs: *Provided, further*, That a beneficiary who is also a senior citizen or a person with disability (PWD) may continue receiving senior citizen or PWD benefits without forfeiting the benefits under the Act or this Ordinance.

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**SECTION 6. DISCOUNT AND EXEMPTION.** – Pursuant to Sec. 15(b) of the Act, a ten percent (10%) discount and exemption from the value-added tax (VAT) on baby's milk, food and micronutrient supplements, and sanitary diapers purchased, duly prescribed medicines, vaccines, and other medical supplements purchased from the birth of the child or children until six (6) years of age of a solo parent who is earning less than Two Hundred Fifty Thousand Pesos (P250,000.00) annually, subject to adjustment in accordance with the provisions on the exempt taxable income under the National Internal Revenue Code (NIRC), as amended by Republic Act No. 10963, otherwise known as the 'Tax Reform for Acceleration and Inclusion (TRAIN)': *Provided*, That nothing in this Section shall violate the provisions of Republic Act No. 10028, otherwise known as the 'Expanded Breastfeeding Promotion Act of 2009'.

To avail the benefits under this section, the solo parent shall present the solo parent booklet together with the SPIC.

**SECTION 7. FLEXIBLE WORK SCHEDULE.** — The employer shall provide for a flexible working schedule for solo parents: *Provided*, That the same shall not affect individual and company productivity: *Provided, further*, that any employer may request exemption from the above requirements from the DOLE on certain meritorious grounds.

In the case of employees in the government service, flexible working hours will be subject to the discretion of the head of the agency. In no case shall the weekly working hours, as stipulated in applicable issuances of the Civil Service Commission, be reduced in the event the agency adopts the flexible working hours schedule format (flexitime). In the adoption of flexitime, the core working hours shall be prescribed taking into consideration the needs of the service.

**SECTION 8. WORK DISCRIMINATION.** — No employer shall discriminate against any solo parent employee with respect to terms and conditions of employment on account of his or her status.

Employers may enter into agreements with their solo parent employees for a telecommuting program, as provided in R.A. No. 11165, otherwise known as the Telecommuting Act. Said solo parent employees shall be given priority by their respective employers.



IPANAHON NG PASIGUEÑO

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**SECTION 9. PARENTAL LEAVE.** — The Act provides for additional leave privileges of not more than seven (7) working days with pay every year to any solo parent employee, regardless of employment status, who has rendered service of at least six (6) months which may be availed of by solo parent employees in the government and the private sector. If there is an existing or similar benefit under a company policy or a collective bargaining agreement, the same shall be credited as such: *Provided*, that if the same is greater than seven (7) days, the greater benefit shall prevail: *Provided, further*, that emergency or contingency leave under a company policy or collective bargaining agreement shall not be credited as compliance with the parental leave provided by this Section.

**SECTION 10. LIVELIHOOD PROGRAM.** —

(a) The Pasig City Cooperative Development Office (CDO), together with the Livelihood Office and the Pasig City Local Economic Development and Investment Office (LEDIO), shall provide livelihood development services which include training on livelihood skills, basic business management, value orientation and the provision of seed capital through its micro-credit. The offices concerned shall also assist solo parents who would like to establish their own micro- and small business and/or to join existing businesses, or to form new cooperatives.

(b) The Pasig City Public Employment Services Office (PESO) shall prioritize solo parents in its job placements activities. It shall further ensure that no solo parent shall be discriminated in their job placements activities.

**SECTION 11. EDUCATIONAL BENEFITS.** Subject to proper compliance with the prescribed minimum eligibility requirements of the respective program, an additional one percent (1%) of the slots for new scholars in the Pasig City Scholarship Program shall be allocated to children of solo parents.

The Pasig City Institute of Science and Technology, Pasig City Science High School, Pasig City Scholarship Program, CHIP-IN Program, and other educational programs of the City Government shall prioritize giving benefits and privileges to solo parents and their children. Non-formal education programs appropriate for solo parents and their children may also be provided.

For purposes of this section, the children must be dependent on the solo parent for support, unmarried, unemployed, and twenty-two (22) years of age or below.

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**SECTION 12. MEDICAL ASSISTANCE.** — The Pasig City Health Department (CHD) shall develop a comprehensive health care program for solo parents and their children. The program shall also be implemented through the Pasig City General Hospital and Pasig City Children's Hospital and all the barangay health centers.

Further, the CHD shall provide free services to the solo parents and their children, such as, but not limited to, infant immunization, anti-rabies vaccination, anti-tetanus vaccination, pre-natal, natal, and post-natal care, oral and injectable contraceptives to acceptors, tubal ligation, non-scalped vasectomy, IUD insertion, family planning, responsible parenthood, and safe motherhood counselling.

**SECTION 13. SOCIAL SAFETY ASSISTANCE.** — During disasters, calamities, pandemics and other public health crises as may be declared by appropriate authorities as provided by laws, the solo parents and their children listed in the database of the Pasig City Government are entitled to social safety assistance such as food, medicines, and financial aid for domicile repair, subject to the guidelines of the DSWD. The City Government shall ensure that the budget for social safety assistance is included in its calamity fund.

**SECTION 14. LIMITATION AND TERMINATION OF THE BENEFITS OF A SOLO PARENT.** — Only a solo parent exercising sole parental care and support of the child or children is entitled to claim the benefits of a solo parent under this Ordinance.

If the other parent provides occasional assistance and/or seasonal gifts that do not meet the legal requirement of support under The Family Code of the Philippines, the solo parent shall not lose his or her status as a solo parent.

The absence of a valid and legal marriage between the mother and father of a child or dependent does not automatically entitle either individual to the benefits under this Ordinance if the factual circumstances demonstrate that parental care and support are shared.

When a solo parent, as defined under this Ordinance, ceases to be such by reason of change of status and circumstances, the said solo parent shall be ineligible to avail of the benefits under this Ordinance.

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**ARTICLE III**  
**SPECIAL CATEGORIES OF SOLO PARENTS**

**SECTION 15. ABUSED, ABANDONED, OR NEGLECTED SOLO PARENTS OR SOLO PARENTS WHO ARE VICTIMS OF DOMESTIC VIOLENCE.** — In cases where a solo parent had been abused, abandoned, or neglected by his or her co-parent, he or she may seek the help of the CSWDO, which, in turn, shall coordinate with the respective *barangay* officials and/or police officers assigned in the nearest Philippine National Police station where the abused, abandoned, or neglected parent resides, in order to provide immediate assistance. If the co-parent is gainfully employed, the abused, abandoned, or neglected parent shall have the right to retain a portion of the former's income, to be agreed upon by both parents or by a valid order issued by a court of competent jurisdiction, for the support of the child.

**SECTION 16. SPECIAL PROTECTIONS FOR ADOLESCENT SOLO PARENTS.** — In addition to the provisions of this Ordinance, adolescent solo parents, including victims of child marriages, shall also be provided with assistance from the CSWDO and the CHD which may include counseling and psycho-social services, and from other relevant offices of the City Government, as warranted.

**ARTICLE IV**  
**THE PASIG CITY SOLO PARENT UNIT**

**SECTION 17. THE PASIG CITY SOLO PARENT UNIT.** — The Pasig City Solo Parent Unit (SPU) under the CSWDO established under Pasig City Ordinance No. 74-2023 shall be the office primarily responsible for the discharge of the powers and functions relevant to the implementation of this Ordinance.

**SECTION 18. POWERS AND FUNCTIONS.** — The Pasig City SPU shall:

- (a) Plan, implement, and monitor yearly work programs for solo parents, pursuant to the objectives of the Act, this Ordinance, laws, decrees, executive orders, and other regulations in coordination with the CSWDO and other national and local government agencies;
- (b) Assess the eligibility of solo parent applicants;
- (c) Maintain and regularly update, on a quarterly basis, the list of solo parents;
- (d) Issue free SPIC and booklets to qualified solo parents, and institute proper control on the issuance such;



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- (e) Draw up a list of available and required services from the solo parents;
- (f) Conduct quarterly validation of solo parents with SPIC to validate their civil status, assess their current situation, and recommend the services required by the solo parent and/or available in Pasig City. The local solo parents' federation and associations may be utilized in the conduct of the validation/assessment;
- (g) Coordinate with the concerned agencies of any changes in the status of the solo parent receiving benefits from said agencies;
- (h) Serve as a general information and liaison center, providing information, education and communication (IEC) materials for solo parents for their use or for their children or dependents;
- (i) Conduct orientation seminars for solo parent applicants to apprise them of their rights, duties, and obligations, as well as the benefits, assistance, and services available to qualified solo parents;
- (j) Organize the solo parents' federation, and strengthen the existing solo parents' associations in every barangay in Pasig City;
- (k) Monitor compliance with the provisions of the Act and this Ordinance particularly the grant of privileges and additional benefits;
- (l) Report to the mayor any individual, establishment, business entity, institution or agency that violates any provision of the Act or this Ordinance;
- (m) Assist the solo parents in filing the complaints against any individual, establishment, business entity, institution or agency that refuses or fails to provide the privileges and additional benefits of solo parents granted under the Act and this Ordinance; and
- (n) Perform such other functions and provide such other services as may be required under the Act and this Ordinance, including establishing linkages and working together with accredited civil society and nongovernmental organizations, political organizations, and barangays, and as may be necessary for the promotion and protection of the welfare of solo parents and their children.





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**SECTION 19. COMPOSITION AND ORGANIZATIONAL STRUCTURE.** – The SPU created under Pasig City Ordinance No. 74-2023 shall include the additional positions, hereby created under this Ordinance:

NUMBER	POSITION TITLE	SALARY GRADE
3	Social Welfare Officer I	11

The Head of the SPU must be a licensed social worker and shall be appointed by the Mayor. Preference shall be given to registered solo parents in the hiring of other employees of the SPU, subject to eligibility.

**SECTION 20. SOLO PARENT HELP DESK.** – A Solo Parent Help Desk shall be established in every barangay under its Barangay Gender and Development (GAD) Office for the immediate assistance of solo parents and their children.

**ARTICLE V**  
**REGISTRATION OF SOLO PARENTS**

**SECTION 21. REGISTRATION OF SOLO PARENTS.** – For purposes of registration and issuance of the SPIC booklet, the solo parent shall submit to the SPU authenticated or certified true copies of the documents corresponding to their solo parent category as provided under Sec. 19 of the Act.

Custodians of the documents, records, data or information shall ensure the utmost confidentiality of the same, in compliance with R.A. No. 10173, otherwise known as the 'Data Privacy Act of 2012'.

**SECTION 22. PRODUCTION AND ISSUANCE OF SPIC AND BOOKLET.** – The SPU shall review and verify the documents submitted by the applicant and shall issue the SPIC and booklet, if applicable, within seven (7) working days from receipt of complete documents. In case of dispute, the CSWDO shall resolve the same within five (5) working days.

The SPIC and booklet are valid for one (1) year. Existing SPICs upon effectivity of this Ordinance shall remain valid until a new ID and booklet is issued by the SPU, or until the expiration of the existing SPICs, whichever comes earlier.

The SPU shall ensure that SPIC holders are allowed to avail of the privileges granted by laws, rules and regulations to solo parents.





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*Ampon*

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*Peralderana*

**SECTION 23. SOLO PARENT DATABASE.** – The SPU shall establish and maintain its database of all solo parents to whom it has issued a SPIC and booklet. It shall submit the list of solo parents under its system to the DSWD and the Department of Interior and Local Government (DILG), through the CSWDO, on a quarterly basis.

**ARTICLE VI**  
**MISCAELLANEOUS PROVISIONS**

*Peralderana*

**SECTION 24. CHILD MINDING CENTER.** – At least one Child Minding Center shall be established by the Pasig City Government, preferably within the Pasig City Hall, for the use of its employees with children aged seven (7) years and below. Other government agencies, private and public buildings and offices operating within Pasig City are highly encouraged to establish appropriate child-minding centers within the workplace, or in accessible locations to the workplace of solo parents.

*Zamorano*

**SECTION 25. BREASTFEEDING IN THE WORKPLACE.** – Consistent with the policy of the State under Republic Act No. 10028, otherwise known as the 'Expanded Breastfeeding Promotion Act of 2009,' the Pasig City Government shall implement policies to encourage working mothers, who are solo parents, to practice breastfeeding in the workplace.

*Zamorano*

**SECTION 26. NATIONAL SOLO PARENTS DAY AND WEEK.** – Pursuant to Sec. 21 of the Act, the Pasig City Government shall celebrate Solo Parents Week and National Solo Parents Day on the third week and third Saturday of April of every year, respectively. The CSWDO and the SPU, in coordination with the Social Services and Solo Parent Affairs Committee of the Sanggunian and the Barangay Affairs Office shall be primarily responsible to plan, organize, and implement the projects, programs, and activities for the annual celebration of the Solo Parents Week and National Solo Parents Day. Local solo parents' associations and federations, as well as other relevant civil society organizations shall be consulted in the implementation of this Section.

*Arjona*

**SECTION 27. APPROPRIATIONS.** – Funds from the annual budget of the City shall be appropriated for the effective implementation of this Ordinance, subject to the budgetary limitations under the Local Government Code, the Act, and other pertinent laws.





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**SECTION 28. IMPLEMENTING RULES AND REGULATIONS.** – Within six (6) months from the effectivity of this Ordinance, the Office of the City Mayor and the CSWDO shall issue the implementing rules, regulations and guidelines for the proper implementation of this Ordinance, in consultation with the local solo parents' federations and associations, and other relevant civil society organizations. The City Mayor may assign other offices as may be deemed appropriate to participate in the formulation of the guidelines.

**SECTION 29. REPEALING CLAUSE.** – Pasig City Ordinance No. 11, Series of 2013, or the *Ordinance Providing for the Issuance of Identification Cards to Qualified Solo Parents of Pasig City for the Availment of Assistance under Republic Act 8972, otherwise known as the "Solo Parents Welfare Act of 2000"* and Pasig City Ordinance No. 43, Series of 2020, or the *Solo Parents' Ordinance of Pasig City*, are hereby repealed. Pasig City Ordinance No. 74, Series of 2023, or the *Pasig City CSWDO Reorganization Ordinance of 2023* is hereby amended. All other ordinances, resolutions, orders, circulars and regulations or parts thereof, which are inconsistent with the provisions of this Ordinance, are hereby repealed, amended, and/or modified accordingly.

**SECTION 30. SEPARABILITY CLAUSE.** – If, for any reason, any part or provision of this ordinance is held unconstitutional or invalid, other parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.

**SECTION 31. EFFECTIVITY.** – This Ordinance shall take effect upon its approval. All concerned offices shall be furnished copies of this Ordinance upon effectivity.

APPROVED this 11<sup>th</sup> day of **December 2023** at Pasig City.

  
**HON. RAYMUND FRANCIS S. RUSTIA**  
City Councilor

  
**HON. CORAZON M. RAYMUNDO**  
City Councilor

  
**HON. SIMON GERARD R. TANTOCO**  
City Councilor

  
**HON. SYVEL ASILO-GUPILAN**  
City Councilor





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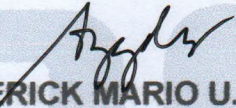
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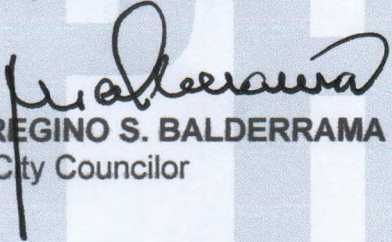
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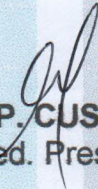
  
**HON. PAUL ROMAN C. SANTIAGO**  
City Councilor


  
**HON. NOEL L. AGUSTIN**  
City Councilor

  
**HON. RODERICK MARIO U. GONZALES**  
City Councilor

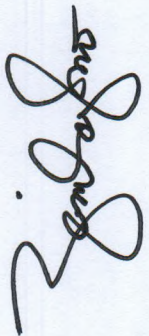
  
**HON. MARION ROSALIO M. MARTIRES**  
City Councilor

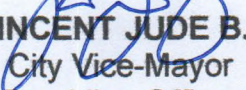
  
**HON. REGINO S. BALDERRAMA**  
City Councilor

  
**HON. KEIL P. CUSTILLAS**  
SK Fed. President

  
**HON. MARIA LUISA "ANGELU" M. DE LEON**  
City Councilor  
Minority Floor Leader

  
**HON. MARK GIL M. DELOS SANTOS**  
City Councilor  
Majority Floor Leader

  
Attested by:

  
**HON. ROBERT VINCENT JUDE B. JAWORSKI, JR.**  
City Vice-Mayor  
Presiding Officer

  
IKA-450 TAON



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 78  
Series of 2023

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*[Handwritten signature]*  
*[Handwritten signature]*

LUNGSOD NG

APPROVED:

*[Signature]*  
HON. VICTOR MA REGIS N. SOTTO  
City Mayor

Attested by:

*[Signature]*  
ATTY. NICOLO JOEL B. GUTIERREZ  
Acting City Council Secretary

UMAAGOS NG PAG-ASA

*[Handwritten signature]*

*[Handwritten signature]*  
*[Handwritten signature]*

*[Handwritten signature]*

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